



UNO College of Business

Administration graduates have led companies from small businesses to Fortune 500 corporations.

Founded in 1952, the undergraduate program has been **accredited by AACSB International** since 1965. AACSB (The Association to Advance Collegiate Schools of Business) accreditation is the **gold standard** for business schools. Fewer than 15% of all business programs world-wide have earned this distinction. Nearly 2,000 undergraduates are currently majoring in business in the College of Business Administration.



## College of Business Administration **INTERNSHIP PROGRAM**

### **CBA Internship Coordinator Marketing, Management, Finance majors**

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UNIVERSITY OF  
**Nebraska**  
Omaha

The University of Nebraska is an affirmative action/equal opportunity institution. If you need special accommodations, please contact us one week in advance by calling 554-2303 (TTY 554-3799).

**College of  
Business Administration**



**Internships**  
Prepare the Business  
Leaders of Tomorrow

UNIVERSITY OF  
**Nebraska**  
Omaha



Who are they?

# Prepare the business leaders of tomorrow.



**TODAY** they are students in our classrooms preparing to enter the business world. **TOMORROW** they will be the next generation of professionals—the employees, managers, and supervisors in your company.

Wise managers realize the benefits of helping prepare the best of these students for their future. Their companies take advantage of internships to gain access to high-quality candidates, evaluate prospective employees, and gain from current business knowledge.

How you benefit

**Recognition as a progressive company.** Businesses that recruit our students as interns are recognized as leading companies in the region. These firms understand the importance of recruiting talent for their company's future growth.

**Exposure to a pool of talented, motivated prospects.** Participation in the internship program provides your company immediate exposure to future business leaders. Rather than recruiting through traditional methods, you'll have direct access to highly-educated, qualified candidates.

**Knowledge transfer.** College of Business students are educated in advanced business skills. Your company can gain directly from their knowledge and from sharing current business practices with other members of your team.

## College of Business Administration **INTERNSHIP PROGRAM**

### Who are CBA internship candidates?

Prospective interns are junior and senior business majors who have completed at least 58 hours of coursework. Majors include accounting, economics, finance, business law, marketing, management, and real estate.

### How do I create an internship in my company?

Internships must present students with an opportunity to practice business skills and concepts. Ideas might include market research, customer service, inventory analysis, or reports. It is important that assignments minimize purely clerical work and that the intern has some decision-making authority over his or her project. In order for students to receive course credit, they must complete 180 hours of work in a three-month period.

### How do I hire an intern?

After you submit an outline of the internship duties, you will receive the resumé of interested students. You decide which students to interview and then select the one that best fits your company's needs.

### What role does the college play?

Faculty coordinators will post your positions on University internship websites, interview interested students, and send you the resumé of the most qualified applicants.

### What are my responsibilities?

At the end of the three months, you fill out a performance evaluation form about the intern and submit it to an internship coordinator. Interns receive hourly wages ranging from \$8 to \$13.

### Can I keep my intern longer than three months?

Absolutely. Many companies are so impressed with the quality of our interns' contributions that they opt to keep them longer. Many of our interns are offered positions with the company upon graduation.

### How do I get more information?

Contact any internship coordinator listed on the back of this brochure. We are eager to help you discover the benefits of internships through the College of Business Administration at UNO.



**FOR MORE INFORMATION**  
402-554-3986  
<http://cba.unomaha.edu>